**CREDIT APPLICATION FORM**

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| **CUSTOMER DETAILS** | |
| Type of Business | 🞏 Limited Company 🞏 Partnership 🞏 Sole Trader |
| Trading Name |  |
| Trading Address |  |
| Invoice Address |  |
| Who is your contact at Sortera? |  |
| How did you hear about us? |  |
| Registered Office Address  (If different from Invoice Address) |  |
| Registration Number |  |
| Incorporation Date |  |
| VAT Number |  |
| SIC Code |  |
| Parent Company Name  (If applicable) |  |
| Principal Name  (If Partnership or Sole Trader) |  |
| Principal Address  (If Partnership or Sole Trader. Please also attach copy of recent utility bill) |  |

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| **DETAILS OF INDIVIDUALS AUTHORISED FOR BUSINESS TRANSACTIONS** | |
| Name |  |
| Business Title |  |
| Name |  |
| Business Title |  |
| **FINANCE CONTACT – ACCOUNTS PAYABLE** | |
| Contact Name |  |
| Email |  |
| Telephone |  |
| **PROCUREMENT/BUYING CONTACT** | |
| Contact Name |  |
| Email |  |
| Telephone |  |
| **BANK REFERENCE** | |
| Bank Name |  |
| Account Name |  |
| Sort Code |  |
| Account Number |  |
| Bank Address |  |

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| **TRADE REFERENCES** | |
| Company 1 |  |
| Contact Name |  |
| Address |  |
| Postcode |  |
| Telephone |  |
| Email |  |
| Account Opened Since |  |
| Credit Limit |  |
| Current Balance |  |
|  | |
| Company 2 |  |
| Contact Name |  |
| Address |  |
| Postcode |  |
| Telephone |  |
| Email |  |
| Account Opened Since |  |
| Credit Limit |  |
| Current Balance |  |

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| **CREDIT REQUIRED** | |
| Estimated Total Purchases  Per Year £ |  |
| Maximum Credit Required  Monthly £ |  |
| Please confirm the services you will require | 🞏 Skip Hire 🞏 Muck/Grab Away 🞏 Transfer Stn/Tipping Facilities 🞏 Hazardous Waste Services |
| **PURCHASING PROCEDURE** | |
| Any Purchasing Procedure or Conditions, e.g. Purchase Orders? Please specify |  |

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| We apply for monthly trading credit facilities with Sortera in accordance with the Company's terms and conditions of sale, and agree to settle all accounts no later than the 30th day of the month following date of invoice.  We hereby authorise you to make enquiries relating to our credit standing as you consider necessary, and to check the bank and trade references we have supplied. | |
| Authorised Signatory |  |
| Name |  |
| Title |  |
| Date |  |
| **FOR OFFICE USE ONLY** | |
| Sales Representative |  |
| Date Account Opened |  |
| Account Number |  |
| Credit Amount Authorised |  |
| Authorised By |  |
| Credit Denied |  |
| Job Title |  |
| Any Comments |  |

|  |  |
| --- | --- |
|  | For questions or assistance completing our credit application, call **0330 0 944 944** or email [**accounts@sortera.co.uk**](mailto:accounts@sortera.co.uk?subject=Credit%20Application%20Query) |